



Summons and Agenda for the
Council Meeting

to be held on
**Tuesday, 28 September
2021**

at
6.00 pm





To: All District Councillors

cc: Chief Officers

You are hereby summoned to a meeting of the Council to be held in the Council Chamber - Civic Centre, Doncaster Road, Selby, YO8 9FT on **TUESDAY, 28 SEPTEMBER 2021** starting at **6.00 pm**. The Agenda for the meeting is set out below.

A handwritten signature in black ink that reads "Janet Waggott". The signature is written in a cursive style.

Janet Waggott
Chief Executive

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact, prior to the start of the meeting, Palbinder Mann – Democratic Services Manager via pmann@selby.gov.uk or 01757 292207. Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

AGENDA

Opening Prayers.

1. Apologies for Absence

To receive apologies for absence.

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes (Pages 1 - 14)

To approve as a correct record the minutes of the meeting of the Council held on 22 July 2021.

4. Communications

The Chairman, Leader of the Council or the Chief Executive will deal with any communications which need to be reported to the Council.

5. Announcements

To receive any announcements from the Chairman, Leader or Members of the Executive.

6. Petitions

To receive any petitions.

7. Public Questions

To receive and answer questions, notice of which has been given in accordance with rule 10.1 of the Constitution.

8. Councillors' Questions (Pages 15 - 16)

To receive and answer questions submitted by councillors in accordance with rule 11.2 of the Constitution.

Councillor Questions Process:

Councillors can ask questions in accordance with rule 11.2 of the Constitution.

- **An answer to a question submitted may take the form of:**
 - a) **A direct oral answer;**
 - b) **Where the desired information is in a publication of the Council or other published work, a reference to that publication; or**
 - c) **Where the reply cannot conveniently be given orally, a written answer circulated later to all members of the Council.**
- **A councillor asking a question may ask one supplementary question, without notice, of the councillor to whom the first question was asked.**
- **The supplementary question must arise directly out of the original question or the reply.**

One question has been submitted for consideration.

9. Reports from the Executive (Pages 17 - 34)

The Leader of the Council, and other members of the Executive, will report on their work since the last meeting of the Council and will respond to questions from Councillors on that work.

10. Reports from Committees (Pages 35 - 42)

To receive reports from the Council's committees which need to be brought to the attention of Council. To receive questions and provide answers on any of those reports.

11. Motions (Pages 43 - 44)

Motions Process:

- **No speeches may be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.**
- **When seconding a motion or amendment, a councillor may reserve their speech until later in the debate.**

- **Speeches must be directed to the motion under discussion or to a personal explanation or point of order. No speech may exceed five minutes without the consent of the Chairman.**
- **A councillor who has spoken on a motion may not speak again whilst it is the subject of debate, except:**
 - a) **To speak once on an amendment moved by another councillor;**
 - b) **To move a further amendment if the motion has been amended since he/she last spoke;**
 - c) **If his/her first speech was on an amendment moved by another councillor, to speak on the main issue (whether or not the amendment on which he/she spoke was carried);**
 - d) **In exercise of a right of reply (see Rule 15.9 of the Constitution);**
 - e) **On a point of order (see Rule 15.12 of the Constitution); and**
 - f) **By way of personal explanation (see Rule 15.13 of the Constitution).**
- **For amendments, please refer to Rule 15.6 of the Constitution.**

One motion has been submitted for consideration. This is outlined at 11.1 on the agenda.

12. Church Fenton Neighbourhood Development Plan 2020 - 2027 (CFNDP) (Pages 45 - 86)

The Council are formally asked to make the Church Fenton Neighbourhood Development Plan 2020-2027 as part of the Development Plan for Selby District following the positive outcome of the referendum held on 3 August 2021.

13. Urgent Action

The Chief Executive will report on any instances where she has acted in urgent or emergency situations under the functions delegated to her in the Constitution.